



SAROJINI NAIDU VANITA PHARMACY MAHA VIDYALAYA

College for Women (Sponsored by The Exhibition Society), Tarnaka, Secunderabad

Affiliated to Osmania University, Approved by AICTE & PCI

ISO : 9001 : 2015 Certified Institution

NBA Accredited B. Pharmacy Course

Ref.: SNVPMV/

Date: 11/2/2019

CONSTITUTION OF GRIEVANCES AND REDRESSAL COMMITTEE

Sarojini Naidu Vanita Pharmacy Mahavidyalaya established Grievance cell in the year 2018 in the month of March, with the aim to address the grievances from students , parents , teaching and non-teaching staff .

Following are the member of Grievances Redressal Committee for the academic year 2019-20.

The Committee members shall resolve and redress the grievances of students, parents and others concerned from time to time and as and when required

GRIEVANCES AND REDRESSAL COMMITTEE MEMBERS

Name	Designation	Position	Signature
Dr. V. Jyothi	Principal	Chairman	
Dr. T. Saritha Jyostna	Professor & HOD	Member- Convener	
Dr. S.Hemalatha	Associate Professor	Member	
Dr . S. Anuradha	Associate Professor	Member	
Smt.N. Indira Rani	Assistant Professor	Member	

PRINCIPAL
Sarojini Naidu Vanita Pharmacy Mahavidyalaya
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DATE : 15/06/2019

CIRCULAR

The meeting of Grievance-redressal committee will be held on 16th June 2019 at 11:30 A.M at SNVPMV Faculty Meeting Hall.

AGENDA:

- Grievance 1: A student complained that a professor was being verbally abusive in class.
- Grievance 2: An employee complained that they were being discriminated against due to their age.
- To discuss actions taken on the minutes of the previous meeting.



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PRINCIPAL

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MINUTES OF GRIEVANCE-REDRESSAL COMMITTEE MEETING

Minutes of Grievance redressal committee is held on 16th June 2019 at 11:30

A.M at SNVPMV Faculty Meeting Hall

1. Dr.V.Jyothi - Chairman
2. Dr. T .Sarita Jyostna - Convener
3. Dr.S.Hemalatha - Member
4. Dr.S. Anuradha - Member
5. Mrs. N.Indira Rani - Member

[Handwritten signatures in green and blue ink corresponding to the list members]

After discussing the agenda, the committee unanimously resolved the following:

- Grievance 1: The Committee will meet with the professor to discuss the student's complaint. The Committee will also meet with the student to get more information and to see if there is anything else that can be done to resolve the issue.
- Grievance 2: The Committee will investigate the employee's complaint of discrimination. The Committee will meet with the employee to get more information and to see if there is any evidence to support their claim. The Committee will also meet with the employee's supervisor to get their perspective on the situation.
- The Committee may also decide to take other actions on the new grievances, such as mediation, referring the grievances to other departments, or taking disciplinary action against the individuals involved.
- The Committee may also discuss other grievances at its meetings, such as grievances that are still under investigation or grievances that have been resolved.
- The Committee may also decide to discuss other topics at its meetings, such as ways to improve the grievance process or ways to prevent grievances from happening in the first place



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PRINCIPAL

Sarajini Naidu Pharmacy Main Vidy
apuri Colony, S.Lalaguda, Tarn
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