



SAROJINI NAIDU VANITA PHARMACY MAHA VIDYALAYA

College for Women (Sponsored by The Exhibition Society), Tarnaka, Secunderabad

Affiliated to Osmania University, Approved by AICTE & PCI

ISO : 9001 : 2015 Certified Institution

NBA Accredited B. Pharmacy Course

Ref.: SNVPMV/

Date: 8/2/2021






CONSTITUTION OF GRIEVANCES AND REDRESSAL COMMITTEE

Sarojini Naidu Vanita Pharmacy Maha Vidyalaya established Grievance cell in the year 2018 in the month of March, with the aim to address the grievances from students, parents, teaching and non-teaching staff.

Following are the member of Grievances Redressal Committee for the academic year 2021-22.

The Committee members shall resolve and redress the grievances of students, parents and others concerned from time to time and as and when required

GRIEVANCES AND REDRESSAL COMMITTEE MEMBERS

Name	Designation	Position	Signature
Dr.T.Saritha Jyostna	Principal	Chairman	
Dr.S.Hemalatha.	Professor &HOD	Member- Convener	
Dr.Anuradha	Associate Professor	Member	
Smt.Muni Sireesha	Assistant Professor	Member	
Smt .K.Vinutha	Assistant Professor	Member	

T. Saritha Jyostna

PRINCIPAL

Sarojini Naidu Vanita Pharmacy Maha Vidyalaya
Vijayapuri Colony, S.Lalitha, Tarnaka
Secunderabad-500017



DATE:16/07/2021

CIRCULAR

The meeting of Grievance and redressal committee will be held on 20th July 2021 at 11:30A.M at SNVPMV Faculty Meeting Hall.

AGENDA:

- Grievance1:A student alleged that they had been unfairly graded in a recent exam.
- Grievance2: An employee alleged that they had been harassed by a colleague.








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MINUTES OF GRIEVANCE AND REDRESSAL COMMITTEE MEETING

Minutes of Grievance redressal committee is held on 20th July 2021 at 11:30 A.M at SNVPMV Faculty Meeting Hall.

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| 1. Dr.T.SaritaJyostna | -Chairman |  |
| 2. Dr.S.Hemalatha | -Convener-Member |  |
| 3. Dr. S .Anuradha | -Member |  |
| 4. Mrs.Muni.Sireesha | -Member |  |
| 5. Mrs.K.Vinutha | -Member |  |

After discussing the agenda , the committee unanimously resolved the following:

- The Member Secretary will follow up with the student in Grievance 1 to gather more information about their complaint.
- The Chairperson will meet with the employee in Grievance 2 to discuss their allegation of harassment.
- The Chairperson announced that the Grievance Committee will be hosting a workshop for students and employees on how to submit and resolve grievances.
- The Member suggested that the Grievance Committee develop a more robust system for tracking and monitoring grievances.


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