



# SAROJINI NAIDU VANITA PHARMACY MAHA VIDYALAYA

College for Women (Sponsored by the Exhibition Society, Tarnaka, Secunderabad)

Affiliated to Osmania University, Approved by AICTE & PCI

ISO : 9001:2015 Certified Institution

NBA Accredited B.Pharmacy Course

Ref.: SNVPMV/

Date : 5/01/2021

## INTERNAL COMPLAINTS COMMITTEE

Internal complaint committee is reconstituted on 5<sup>th</sup> January, 2021 as per the Section-4 of Sexual Harassment of Woman at Work Place. The committee has to receive the complaints related to sexual harassment from the staff (teaching and non-teaching) and student and recommend the suitable action to resolve the issues. The following staff members are the standing committee members constituted for the internal complaint committee.

Name	Designation	Position	Signature
Dr.Vemuri Jyothi	Principal	Chairman	
Dr. S.Hemalatha	Professor & HOD	Member-Convener	
Dr S.AnuradhaBai	Associate Professor	Member	
Mrs. P. M. Sameera	Assistant Professor	Member	
Mr. M. NageswarRao	Administrative Officer	Member	

PRINCIPAL  
Sarojini Naidu Vanita Pharmacy  
Vijayapuri Colony, S.Lalaguda, Tarnaka,  
Secunderabad-500 017

## Minutes of the Internal Complaints Committee (ICC) meeting








Date: 2021-12-09

Time: 11:30 AM

### Agenda & Discussion:

1. Review of previous meeting minutes: The minutes of the previous ICC meeting were reviewed and approved by Chairman ,Dr.Vemuri Jyothi.
2. Discussion of new complaints: The ICC did not receive any new complaints of sexual harassment at this meeting.
3. Discussion of awareness and prevention programs: The ICC discussed the need to organize awareness and prevention programs on sexual harassment. The ICC decided to organize a workshop on sexual harassment for all employees next month.

### MEMBERS PRESENT:

- |                       |                 |   |
|-----------------------|-----------------|---|
| 1. Dr.Vemuri Jyothi   | Chairman        |    |
| 2. Dr. S.Hemalatha    | Member-Convener |    |
| 3. Dr S.AnuradhaBai   | Member          |  |
| 4. Mrs. P. M. Sameera | Member          |  |
| 5. Mr. M. NageswarRao | Member          |  |
| 6. Ms. Ashajyothi     | Member          |  |
| 7. Ms.Lisa patel      | Member          |  |



Signature of Chairperson

PRINCIPAL  
S Sarojini Naidu Vanita Pharmacy, Moha Vijaya Colony,  
Vijayapuri Colony, S.Lalaguda Tarnaka,  
Secunderabad-500 047.