

**SAROJINI NAIDU VANITA PHARMACY MAHA VIDYALAYA**

College for Women (Sponsored by the Exhibition Society, Tarnaka, Secunderabad)

**Affiliated to Osmania University, Approved by AICTE & PCI**

**ISO : 9001:2015 Certified Institution**

**NBA Accredited B.Pharmacy Course**

**Ref.: SNVPMV/**

Date : 8/02/2022

## INTERNAL COMPLAINTS COMMITTEE

Internal complaint committee is reconstituted on 8<sup>th</sup> February, 2022 as per the Section-4 of Sexual Harassment of Woman at Work Place. The committee has to receive the complaints related to sexual harassment from the staff (teaching and non-teaching) and student and recommend the suitable action to resolve the issues. The following staff members are the standing committee members constituted for the internal complaint committee.

Name	Designation	Position
Dr. T. SarithaJyostna	Principal	Chairperson
Dr. S. Hemalatha	Professor & HOD	Member-Convener
Dr. S. AnuradhaBai	Associate Professor	Member
Mrs. P. M. Sameera	Assistant Professor	Member
Mr. M. NageswarRao	Administrative Officer	Member
Mrs.S.Navaneetha	Senior Assistant	Non teaching faculty
Mrs. C. Manjulatha	Senior Assistant	Non teaching faculty
Ms. B. Vaishnavi	Student	Student
Ms. Lisa Patel	Student	Student
Ms. SaiPranavi	Student	Student

T. Santhosh

PRINCIPAL

PRINCIPAL

SARAJINI NALDU VANITA PHARMACY MAHA VIJAYAPURI COLONY, S. LAGUDA, 1  
SECUNDERABAD-500 017.

## Minutes of the Internal Complaints Committee (ICC) Meeting

**Date:** 2022-08-30

**Time:** 10:00 AM - 12:00 PM

**Venue:** Faculty meeting hall, SNVPMV.

### **Agenda:**

1. Review of previous meeting minutes
2. Discussion of any pending complaints
3. Planning for upcoming events and programs

### **Discussion:**

1. The Chairperson reviewed the minutes of the previous meeting, which were approved by the Committee.
2. The Committee planned the following events and programs for the upcoming year:
  - o Gender sensitization training for all employees
  - o A panel discussion on sexual harassment in the workplace
  - o A film screening and discussion on the topic of sexual harassment

### **Adjournment:**

The meeting was adjourned at 12:00 PM.

### **MEMBERS PRESENT:**

- Dr. T. SarithaJyostna, Chairperson
- Dr. S. Hemalatha ,Member
- Dr. S. AnuradhaBai ,Member
- Mrs.S.Navaneetha , Member
- Ms. B. Vaishnavi, Member



*T. Sarithyosh*

**Signature of Chairperson:**

**PRINCIPAL**  
Sarojini Naidu Pharmacy Maha Vidyalaya  
Vijayapuri Colony, Tarnaka,  
Vijayawada, Andhra Pradesh