



# SAROJINI NAIDU VANITA PHARMACY MAHA VIDYALAYA

College for Women (Sponsored by the Exhibition Society, Tarnaka, Secunderabad)

Affiliated to Osmania University, Approved by AICTE & PCI

ISO : 9001:2015 Certified Institution

NBA Accredited B.Pharmacy Course

Ref.: SNVPMV/

Date :

15/02/2021

## ORDER

### Establishment of Internal Quality Assurance Cell (IQAC)

To ensure effective planning, guidance and monitoring of quality assurance and quality enhancement activities within our college. We have planned an Internal Quality assurance mechanism.

To establish an **Internal Quality assurance Cell (IQAC)** within our college, the following composition and structure can be considered.

S. No	Name	Designation	Signature
1	Dr. N. Srinivas, Director	Chairperson	
2	Dr. A.V. Srikanth, Vice Chairman	Member	
3	Sri V. Pradyumna, GB Member	Member	
4	Mrs. A. Sushma, GB Member	Member	
5	Dr. V. Jyothi, Principal	Member	
6	Dr. S. Hemalatha, Associate Professor	Member	
7	Dr. T. Saritha Jyostna, Professor & HOD	Member	
8	Dr. B. Haarika, Associate Professor & HOD	Member	
9	Dr. S. Anuradha, Associate Professor	Member	
10	Dr. K. Neelima, Associate Professor	Member	
11	Mrs. S. Muni Sireesha, Assistant Professor	Member	
12	Mrs. P.M. Sameera, Assistant Professor	Member	
13	Mrs. Navaneetha, AAO	Member	
14	Dr. T. Venu, Professor & HOD	Co-Ordinator	

The duration of the cell shall be for Two (2) years from the date of issue of these orders

Sarojini Naidu Vanita Pharmacy Maha Vidyalaya  
Vijayapuri Colony, S. Lalaguda, Tarnaka,  
Secunderabad - 500 017, Telangana, INDIA.

H.No. 12-5-31 & 32, Vijayapuri Colony, Tarnaka, Secunderabad - 500 017, Telangana, INDIA.

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(Sponsored by the Exhibition Society), Tarnaka, Secunderabad

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ISO 9001: 2015 Certified Institution, NBA Accredited B. Pharmacy Course

11/07/2022

## Circular

The Internal Quality Assurance Cell (IQAC) within our college was reconstituted on 15/02/2021. After the reconstitution of the committee, it is proposed to conduct a meeting on **14/07/2022, Thursday at 3PM** on the college premises to discuss the academic planning and other issues about the administration and examinations in the college

S.No	Name	Designation	Signature
1	Dr. N. Srinivas, Director	Chairperson	
2	Dr. A.V.Srikanth, Vice Chairman	Member	
3	Sri V. Pradyumna, GB Member	Member	
4	Mrs. A. Sushma, GB Member	Member	
5	Dr. V. Jyothi, Principal	Member	
6	Dr. S. Hemalatha, Associate Professor	Member	
7	Dr. T. Saritha Jyostna, Professor & HOD	Member	
8	Dr. B. Haarika, Associate Professor & HOD	Member	
9	Dr. S. Anuradha, Associate Professor	Member	
10	Dr. K. Neelima, Assistant Professor	Member	
11.	Mrs. S. Muni Sireesha, Assistant Professor	Member	
12.	Mrs. P.M. Sameera, Assistant Professor	Member	
13	Mrs. S. Navaneetha, AAO	Member	
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Sarojini Naidu Vanita Pharmacy Maha Vidyalaya  
Vijayapuri Colony, S.Lalaguda, Tarnaka,  
Secunderabad-500 017.



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## **Internal Quality Assurance Committee**

### **Minutes of NAAC IQAC Committee Meeting.**

**Date: 14th July 2022**

#### **Conduct of the Meeting:**

**IQAC Committee Meeting held on dated 14th July 2022 at 03:00. PM.**

### **AGENDA**

1. To discuss the status of actionable points from the previous meeting.
2. Discussion on Conducting certificate and add-on courses for the benefit of students
3. Discussion on the welfare of students through counseling services, career guidance, and academic support can contribute to their success and lifelong learning journey.
4. Discussion on getting ready for the upcoming inspection by the NBA.





## **Points discussed**

### **Agenda 1: To discuss the status of actionable points from the previous meeting.**

Dr. N. Srinivas, Chairperson of IQAC committee started the meeting and discussed the status of the previous meeting's actionable points:

1. Took the feedback from the students related to academic activities, extracurricular activities, and co-curricular activities. The members analyzed the feedback and took necessary action wherever it was required. It is decided by the members that this method of collecting feedback and analyzing should be followed regularly every 3 months duration.
2. The faculty members are encouraged by the management to write proposals for submission to various bodies for funding. Apart from this encouraged to carry out various research activities and publish those works in reputed journals.
3. The faculty members enrolled in various Swayam courses to update their knowledge. Also, students enrolled in Internshala programs to update their knowledge.
4. Initiation taken to establish the R&D cell which is headed by the Principal and encouraged various departmental faculty members in terms of research activities.

### **Agenda 2: Discussion on Conducting certificate and add-on courses for the benefit of students**

Dr. T. Venu, Co-Ordinator of IQAC proposed to conduct various certificate and add-on courses periodically for the benefit of students which initiates lifelong learning among the students. The members also accepted his proposal and agreed to implement it in the college.





**Agenda 3: Discussion on the welfare of students through counseling services, career guidance, and academic support can contribute to their success and lifelong learning journey.**

Dr.A. V. Srikanth, Vice chairman and member of IQAC proposed to implement the mentor-mentee interactions in a more interactive way. Apart from these need to conduct counseling sessions for the students which are required for their career in making good decisions, mock interviews, and placement drive sessions which made the students easy when they were exposed to such situations.

**Agenda 4: Discussion on getting ready for the upcoming inspection by the NBA.**

Dr. K. Neelima, Associate professor and Member of IQAC proposed to discuss the arrangement of documentation for the upcoming inspection by the NBA team in the process of renewal. Related to this already allotted Incharge faculty to look after criteria-wise work and arrange all the relevant documentation for getting the approval. All the members agreed with the proposal.

### **Views/ Suggestions:**

All Members have given valuable suggestions for each of the agenda.

### **Actionable Points:**

1. Decided to Conduct certificate and add-on courses for the benefit of students
2. Decided to Conduct counseling services, career guidance, and academic support for the benefit of students.
3. Decided to Conduct a mock inspection related to NBA to check whether we are ready for inspection.


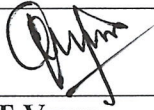



# SAROJINI NAIDU VANITA PHARMACY MAHA VIDYALAYA

(Sponsored by the Exhibition Society), Tarnaka, Secunderabad

Affiliated to Osmania University, Approved by AICTE & PCI

ISO 9001: 2015 Certified Institution, NBA Accredited B. Pharmacy Course

Prepared by	Checked by	Approved by
		
Mrs. Navaneetha IQAC Member	Dr. T. Venu, IQAC Co-Ordinator	Dr. N. Srinivas, IQAC Chairperson





# SAROJINI NAIDU VANITA PHARMACY MAHA VIDYALAYA

College for Women (Sponsored by the Exhibition Society, Tarnaka, Secunderabad)

Affiliated to Osmania University, Approved by AICTE & PCI

ISO : 9001:2015 Certified Institution

NBA Accredited B.Pharmacy Course

Ref.: SNVPMV/

Date :

18/01/2023

## ORDER

### Establishment of Internal Quality Assurance Cell (IQAC)

To ensure effective planning, guidance and monitoring of quality assurance and quality enhancement activities within our college. We have planned an Internal Quality assurance mechanism.

To establish an **Internal Quality assurance Cell (IQAC)** within our college, the following composition and structure can be considered.

S. No	Name	Designation	Signature
1	Dr. N. Srinivas, Director	Chairperson	<i>N. Srinivas</i>
2	Dr. A.V. Srikanth, Vice Chairman	Member	<i>A.V. Srikanth</i>
3	Sri. V. Pradyumna, GB Member	Member	<i>P. Vangala</i>
4	Mrs. A. Sushma, GB Member	Member	<i>Sushma</i>
5	Dr. T. Saritha Jyostna, Principal	Member	<i>T. Saritha</i>
6	Dr. T. Mamatha, Vice-Principal	Member	<i>T. Mamatha</i>
7	Dr. B. Haarika, Professor & HOD	Member	<i>B. Haarika</i>
8	Dr. T. Venu, Professor & HOD	Member	<i>T. Venu</i>
9	Dr. S. Anuradha, Professor	Member	<i>S. Anuradha</i>
10	Dr. K. Neelima, Associate Professor	Member	<i>K. Neelima</i>
11.	Dr. K. Sirisha, Associate Professor	Member	<i>K. Sirisha</i>
12.	Mrs. N. Indira Rani, Assistant Professor	Member	<i>N. Indira Rani</i>
13	Mrs. Navaneetha, AAO	Member	<i>Navaneetha</i>
14	Dr. P. Vivek Sagar, Professor & HOD	Co-Ordinator	<i>P. Vivek Sagar</i>

The duration of the cell shall be for Three (3) years from the date of issue of these orders

PRINCIPAL

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ISO 9001: 2015 Certified Institution, NBA Accredited B. Pharmacy Course

13/03/2023

## Circular

The Internal Quality Assurance Cell (IQAC) within our college was reconstituted on 18/01/2023. After the reconstitution of the committee, it is proposed to conduct a meeting on **16/03/2023, Thursday at 10.30 AM** on the college premises to discuss the academic planning and other issues regarding the administration and examinations in the college

S.No	Name	Designation	Signature
1	Dr. N. Srinivas, Director	Chairperson	N. Srinivas
2	Dr. A.V.Srikanth, Vice Chairman	Member	A.V. Srikanth
3	Sri V. Pradyumna, GB Member	Member	V. Pradyumna
4	Mrs. A. Sushma, GB Member	Member	A. Sushma
5	Dr. T. Saritha Jyostna, Principal	Member	T. Saritha Jyostna
6	Dr.T. Mamatha, Vice-Principal	Member	T. Mamatha
7	Dr. B. Haarika, Professor & HOD	Member	B. Haarika
8	Dr. T. Venu, Professor & HOD	Member	T. Venu
9	Dr. S. Anuradha, Professor	Member	S. Anuradha
10	Dr. K. Neelima, Associate Professor	Member	K. Neelima
11.	Dr. K. Sirisha, Associate Professor	Member	K. Sirisha
12.	Mrs. N. Indira Rani, Assistant Professor	Member	N. Indira Rani
13	Mrs. S. Navaneetha, AAO	Member	S. Navaneetha
14	Dr. P. Vivek Sagar, professor & HOD	Co-Ordinator	P. Vivek Sagar

*T. Saritha Jyostna*  
PRINCIPAL  
Sarojini Naidu Vanita Pharmacy Maha Vidyalaya  
Vijayapuri Colony, S.Lalaguda, Tamaka,  
Secunderabad-500 017.



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## **Internal Quality Assurance Committee**

### **Minutes of NAAC IQAC Committee Meeting.**

**Date: 16th March 2023**

### **Conduct of the Meeting:**

**IQAC Committee Meeting held on dated 16th March 2023 at 10:30. AM.**

### **AGENDA**

1. To discuss the status of actionable points from the previous meeting.
2. Discussion on the introduction of the NSS team and implementation of various NSS activities by students on behalf of the college.
3. Discussion on enrolling students in the IPA-SF student chapter as annual members or life members and to create the IPA-SF student chapter for SNVPMV.
4. Discussion on making the arrangements for the MC meeting (academic audit) in May 2023.



### **Points discussed**

**Agenda 1: To discuss the status of actionable points from the previous meeting.**

Dr. N. Srinivas, Chairperson of IQAC committee started the meeting and discussed the status of previous meeting actionable points:

1. Implemented uniform methods in mentoring and also gave counseling sessions for the students. Encouraged the faculty members to attend 1-week/more than 1-week FDP programs as a part of their continuous learning.
2. Utilization of HPLC and UV started to the maximum extent by PG students to perform project works.
3. conducted freshers' day celebrations for the newly admitted students of 1<sup>st</sup> year.
4. Conduct meetings with various cells and know the status of their functioning.

**Agenda 2: Discussion on the introduction of the NSS team and implementation of various NSS activities by students on behalf of the college.**

Dr. K. Sirisha, Professor, and IQAC member proposed introducing the NSS team in our college and encouraging the students to conduct various socially responsible activities like health camps, blood donation camps, educating the students in various government schools and Haritha haram, etc. which helps the students to feel responsible towards the society. All the other members of IQAC also agreed to introduce the NSS team in the college and conduct various activities.





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**Agenda 3: Discussion on enrolling students in the IPA-SF student chapter as annual members or life members and to create the IPA-SF student chapter for SNVPMV.**

Dr.T. Mamatha, Vice-Principal, IQAC member proposed to introduce the IPA-SF student chapter of SNVPMV. In this regard, all the IQAC members proposed to encourage the students to enroll in IPA as annual members/life members and introduce the IPA-SF student chapter of SNVPMV.

**Agenda 4: Discussion on making the arrangements for the MC meeting (academic audit) in the month of May 2023.**

Dr. P. Vivek Sagar, Professor & HOD, IQAC Co-Ordinator said that there is an academic audit going to be conducted by the Managing Committee Members of the Exhibition Society in the college in May 2023. In this regard, it is necessary to make necessary documentation arrangements by the faculty members for the academic audit going to be held in May 2023.

Apart from the agenda, the IQAC members discussed the various academic activities going on in the college, feedback analysis, and result analysis.

**Actionable Points:**

1. Decided to introduce of NSS team and implement various NSS activities by students on behalf of the college.
2. Decided to encourage the students to enroll in the IPA-SF student chapter as annual members or life members and to create an IPA-SF student chapter for SNVPMV.
3. Decided to make the necessary arrangements for the upcoming MC meeting (academic audit) in May 2023.






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Prepared by	Checked by	Approved by
		
Mrs. N. Indira Rani, IQAC Member	Dr. P. Vivek Sagar, IQAC Co-Ordinator	Dr. N. Srinivas, IQAC Chairperson





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08/08/2023

## Circular

The Internal Quality Assurance Cell (IQAC) within our college was reconstituted on 18/01/2023. After the reconstitution of the committee, it is proposed to conduct a meeting on **11/08/2023, Friday at 11.30 AM** on the college premises to discuss the academic planning and other issues about the administration and examinations in the college

S.No	Name	Designation	Signature
1	Dr. N. Srinivas, Director	Chairperson	N. Srinivas
2	Dr. A.V. Srikanth, Vice Chairman	Member	A.V. Srikanth
3	Sri V. Pradyumna, GB Member	Member	P. Pradyumna
4	Mrs. A. Sushma, GB Member	Member	A. Sushma
5	Dr. T. Saritha Jyostna, Principal	Member	T. Saritha Jyostna
6	Dr.T. Mamatha, Vice-Principal	Member	T. Mamatha
7	Dr. B. Haarika, Professor & HOD	Member	B. Haarika
8	Dr. T. Venu, Professor & HOD	Member	T. Venu
9	Dr. S. Anuradha, Professor	Member	S. Anuradha
10	Dr. K. Neelima, Associate Professor	Member	K. Neelima
11.	Dr. K. Sirisha, Associate Professor	Member	K. Sirisha
12.	Mrs. N. Indira Rani, Assistant Professor	Member	N. Indira Rani
13	Mrs. S. Navaneetha, AAO	Member	S. Navaneetha
14	Dr. P. Vivek Sagar, Professor & HOD	Co-Ordinator	P. Vivek Sagar

T. Saritha Jyostna  
PRINCIPAL  
Sarojini Naidu Vanita Pharmacy Maha Vidyalaya  
Vijayapuri Colony, S.Lalaguda, Tarnaka,  
Secunderabad-500 017.







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## **Internal Quality Assurance Committee**

### **Minutes of NAAC IQAC Committee Meeting.**

**Date: 11th August 2023**

### **Conduct of the Meeting:**

**IQAC Committee Meeting held on dated 11<sup>th</sup> August 2023 at 11:30. AM.**

### **AGENDA**

1. To discuss the status of actionable points from the previous meeting.
2. Discussion on activities conducted by the NSS team of students on behalf of the college.
3. Discussion on how many students enrolled in the IPA-SF student chapter as annual members or life members and various designations given to the students to lead the IPA-SF student chapter for SNVPMV.
4. Discussion on making the arrangements for upcoming World Pharmacist Day celebrations, Graduation Day celebrations, Alumni Meet 2023, and National Pharmacy Week in November.



### **Points discussed**

**Agenda 1: To discuss the status of actionable points from the previous meeting.**

Dr. N. Srinivas, Chairperson of IQAC committee started the meeting and discussed the status of the previous meeting's actionable points:

1. Introduce of NSS team and implementation of various NSS activities by students on behalf of the college.
2. Introduced IPA-SF student chapter for SNVPMV in IPA and on the Eve of Annual Day celebrations the students who enrolled have presented badges with various designations to lead the team with various activities by Dr T.V. Narayana, IPA president.
3. The MC meeting (academic audit) in May 2023 went well. After completion of auditing the team gave a few suggestions to implement by the faculty. The IQAC team took the initiative and implemented all the suggestions made by them.

**Agenda 2: Discussion on activities conducted by the NSS team of students on behalf of the college.**

Dr. K. Sirisha, Associate professor, IQAC member, and other IQAC members took the initiative in framing the NSS team in our college and encouraging the students to conduct various socially responsible activities like health camp at Moinabad village, blood donation camp at our college in association with Red cross society, educating the students in various government schools at Lalapet and Haritha haram in our college premises by students on behalf of NSS activity etc. which helps the students to feel responsible towards the society.



**Agenda 3: Discussion on how many students enrolled in the IPA-SF student chapter as annual members or life members and various designations given to the students to lead the IPA-SF student chapter for SNVPMV.**

Dr. T. Mamatha, Vice-Principal, IQAC member, and other IQAC members took the initiative in enrolling a maximum number of students and successfully introduced the IPA-SF student chapter for SNVPMV in IPA and on the annual day celebrations various members were awarded various designation badges to lead the team on various activities.

**Agenda 4: Discussion on making the arrangements for upcoming World Pharmacist Day celebrations, Graduation Day celebrations, Alumni Meet 2023, and National Pharmacy Week in November.**

Dr. T. Saritha Jyostna, Principal, IQAC member proposed to take the initiative in discussing various arrangements required for doing World Pharmacist Day celebrations, Graduation Day celebrations, and Alumni Meet 2023 on 25<sup>th</sup> September and National Pharmacy Week celebrations from 19<sup>th</sup> November 2023 to 25<sup>th</sup> November 2023.

Apart from the agenda, the IQAC members discussed on the various academic activities going on in the college, feedback analysis, and result analysis.





## SAROJINI NAIDU VANITA PHARMACY MAHA VIDYALAYA


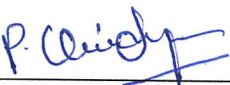
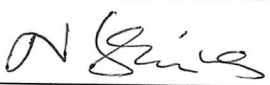
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### Actionable Points:

1. Decided to conduct more and more NSS activities by students on behalf of the college and made the students feel more responsible.
2. Decided to encourage the newly admitted students to enroll in the IPA-SF student chapter as annual members or life members and to promote the IPA-SF student chapter for SNVPMV to the next level.
3. Decided to make the necessary arrangements for the upcoming various celebrations in September and November.

Prepared by	Checked by	Approved by
		
Dr. S. Anuradha, IQAC Member	Dr. P. Vivek Sagar, IQAC Co-Ordinator	Dr. N. Srinivas, IQAC Chairperson





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08/12/2023

## Circular

The Internal Quality Assurance Cell (IQAC) within our college was reconstituted on 18/01/2023. After the reconstitution of the committee, it is proposed to conduct a meeting on **13/12/2023, Wednesday at 2.30 PM** on the college premises to discuss the academic planning and other issues about the administration and examinations in the college

S.No	Name	Designation	Signature
1	Dr. N. Srinivas, Director	Chairperson	
2	Dr. A. V. Srikanth, Vice Chairman	Member	
3	Sri V. Pradyumna, GB Member	Member	
4	Mrs. A. Sushma, GB Member	Member	
5	Dr. T. Saritha Jyostna, Principal	Member	
6	Dr. T. Mamatha, Vice-Principal	Member	
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11.	Dr. K. Sirisha, Associate Professor	Member	
12.	Mrs. N. Indira Rani, Assistant Professor	Member	
13	Mrs. S. Navaneetha, AAO	Member	
14	Dr. P. Vivek Sagar, Professor & HOD	Co-Ordinator	

T. Lakshmi



PRINCIPAL

Sarojini Naidu Vanita Pharmacy Maha Vidyalaya  
Jayapuri Colony, S. Lalaguda, Tarnaka,  
Secunderabad-500 017.



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## **Internal Quality Assurance Committee**

### **Minutes of NAAC IQAC Committee Meeting.**

**Date: 13th December 2023**

### **Conduct of the Meeting:**

**IQAC Committee Meeting held on dated 13<sup>th</sup> December 2023 at 2:30. PM.**

### **AGENDA**

1. To discuss the status of actionable points from the previous meeting.
2. Discussion on allotment of subjects to the faculty as the commencement of the new semester and year started for various batches. Enquiring about the academic activities conducted in the college and taking necessary action wherever it is required.
3. Discussion on the upgradation of the IPA-SF student chapter for SNVPMV to the IPA-SF Telangana state chapter.
4. Discussion on enrolling at Unnat Bharat Abhiyan formally started by the Ministry of Education to adopt some areas near the college and educate, helping the people in the area with their basic necessities.





### **Points discussed**

**Agenda 1: To discuss the status of actionable points from the previous meeting.**

Dr. N. Srinivas, Chairperson of IQAC committee started the meeting and discussed the status of the previous meeting's actionable points

1. Conducted more NSS activities by students on behalf of the college and made the students feel more responsible.
2. Encouraged the newly admitted students to enroll in the IPA-SF student chapter as annual members or life members and to promote the IPA-SF student chapter for SNVPMV to the next level.
3. Made the necessary arrangements for the upcoming various celebrations in September and November. All the events went on well without any disturbance. Also maintained equilibrium between academics and co-curricular activities.

**Agenda 2: Discussion on allotment of subjects to the faculty as the commencement of the new semester and year started for various batches. Enquiring about the academic activities conducted in the college and taking necessary action wherever it is required.**

Dr. P. Vivek Sagar Professor & HOD, IQAC Co-Ordinator proposed to discuss the conducting of academic activities regularly and whether the faculty is taking feedback from the students regularly or not. Not only taking regular classes, emphasis has to be placed on the analysis of feedback from the students. He also discussed the workload and mentoring activities of the faculty as the new semester commenced.



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**Agenda 3: Discussion on the up gradation of the IPA-SF student chapter for SNVPMV to the IPA-SF Telangana state chapter.**

Dr. T. Mamatha, Vice-Principal, IQAC member said that on verifying the activities conducted by the **IPA-SF student chapter for SNVPMV** was promoted from the college level to the state level and now it is called as **IPA-SF Telangana state chapter**. The other members of IQAC said that the activities should increase more and more and still it should reach from state level to national level very soon.

**Agenda 4: Discussion on enrolling at Unnat Bharat Abhiyan formally started by the Ministry of Education to adopt some areas around the college and educate, helping the people in the area with their basic necessities.**

Dr. T. Mamatha, Vice-Principal, IQAC member proposed to enroll our students in **Unnat Bharat Abhiyan**. Apart from this, the college is going to adopt a few selected areas of the city and make sure that the development occurs in that particular area in terms of health, food, and hygiene. All other IQAC members accepted her proposal and went ahead with the proposal.

Apart from the Agenda, all the Members discussed the conduct of various co-curricular activities, workshops, seminars along with guest lectures, and all other academic-related activities.



## SAROJINI NAIDU VANITA PHARMACY MAHA VIDYALAYA

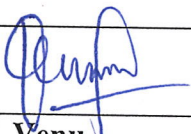
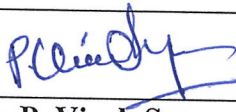
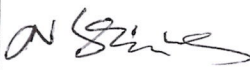
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Affiliated to Osmania University, Approved by AICTE & PCI

ISO 9001: 2015 Certified Institution, NBA Accredited B. Pharmacy Course

### Actionable Points:

1. Decided to have a vigilant eye on all the activities going on in the college premises and take feedback regularly and analyze them and take necessary action as and when it is required.
2. Decided to conduct more and more activities on behalf of the IPA-SF team to get promoted from the State level to the National level.
3. Decided to encourage a greater number of students to get enrolled in **Unnat Bharat Abhiyan** and adopt areas for their development and feel the students more socially responsible.

Prepared by	Checked by	Approved by
		
Dr. T. Venu, IQAC Member	Dr. P. Vivek Sagar, IQAC Co-Ordinator	Dr. N. Srinivas, IQAC Chairperson

