



SAROJINI NAIDU VANITA PHARMACY MAHA VIDYALAYA

(Sponsored by the Exhibition Society), Tamaka, Secunderabad

Affiliated to Osmania University, Approved by AICTE & PCI

ISO 9001: 2015 Certified Institution, NBA Accredited B. Pharmacy Course

TO WHOMSOEVER IT MAY CONCERN

The institution implements all the guidelines of statutory and regulatory bodies. The statutory and regulatory bodies whose guidelines are implemented are for example detailed in the table below.

| S.NO | FILE DESCRIPTION |
|-------------|--|
| 1 | Guidelines of AICTE/PCI |
| 2 | Anti - ragging committee |
| 3 | Internal complaint committee |
| 4 | Grievance redressal committee |
| 5 | Sample undertakings from students and parents |
| 6 | Suggestion / Complaint box |

T. Saretyosh

PRINCIPAL
Sarojini Naidu Vanita Pharmacy Maha Vidyalaya,
Vijayapuri Colony, S.Lalaguda, Tamaka
Secunderabad-500 017.



SAROJINI NAIDU VANITA PHARMACY MAHA VIDYALAYA

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21.04.2011

Submitted

Pharmacy Council of India has forwarded vide their circular dt. 7th March 2011 the U.G.C. regulations regarding curbing of menace of ragging for information and compliance to the pharmacy institutions. (Copy enclosed)

Abstract of U.G.C. regulations;

1. Copy of following clauses / Affidavits of U.G.C regulations to be given to students with admission form :

- a. Clause 3 - what is ragging
- b. Clause 7 – penal provisions for ragging under the law
- c. Clause 9.1- punishment of student by the institution for ragging
- d. Affidavit I - to be signed by the student
- e. Affidavit II to be signed by parents

2. Public announcement that ragging is prohibited in this institution (Clause 6.1)

3 Steps to be taken after admission of students (Clause 6.2) :

- a. Printed leaflet having the following information to be given to freshers
 - i. Contact nos and addresses of persons to be contacted in case of need
 - ii calendar of events to be conducted for freshers and seniors
- b. Small groups of students to be attached to faculty for help and counselling
- c. joint programs for freshers and seniors
- d. Taking addresses of all the students
- e. Taking precautionary steps in hostel

d. At the end of each academic year, sending a letter to the parents/guardians of the students who are completing their first year informing them about antiragging provisions and the punishments and appealing to them to impress upon their wards not to indulge in ragging on their return to the institution at the beginning of the academic session

e. An undertaking from all the staff members (teaching and non teaching) that they will be informing any incidence of ragging to the concerned committees.

4. Formation of anti ragging committee, anti ragging squad and mentor cells (Clause 6.3)

M. Megala
A.O.

Mrs. Jayothi
Mrs. Jayothi
(Assoc. Prof)

K.S.
29.4.11
PRINCIPAL

Jobe Plaudin G.B.
Honorary Secretary 29/04

1

T. Sarathyosh

PRINCIPAL
Sarojini Naidu Vanita Pharmacy Maha Vidyalaya,
Vijayapuri Colony, S.Lalaguda, Tarnaka
Secunderabad-500 017.

Clause 3 of U.G. Ragging : What constitutes Ragging.

- a. any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- b. indulging in rowdy or indisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- c. asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- d. any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other-student or a fresher;
- e. exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- f. any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- g. any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- h. any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student ;
- i. any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

T. Sarathyosh

PRINCIPAL
Sarujini Naidu Vanita Pharmacy Maha Vidyalaya,
Vijayapuri Colony, S.Lalaguda, Tarnaka
Secunderabad-500 017.



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Clause 7 : Action to be taken by the Head of the institution.-

On receipt of the recommendation' of the Anti Ragging Squad or on receipt of any information concerning any reported incident of ragging, the Head of institution shall immediately file FIR with the police and local authorities, under the appropriate penal provisions relating to one or more of the following, namely;

- i. Abetment to ragging;
- ii Criminal conspiracy to rag;
- iii Unlawful assembly and rioting while ragging;
- iv. Public nuisance created during ragging;
- v. Violation of decency and morals through ragging;
- vi. Injury to body, causing hurt or grievous hurt;
- vii. Wrongful restraint;
- viii. Wrongful confinement;
- ix. Use of criminal force;
- x. Assault as well as sexual offences or unnatural offences;
- xi. Extortion;
- xii. Criminal trespass;
- xiii. Offences against property;
- xiv. Criminal intimidation;
- xv. Attempts to commit any or all of the above mentioned offences against the victim(s);
- xvi. Threat to commit any or all of the above mentioned offences against the victim(s);
- xvii. Physical or psychological humiliation;
- xviii. All other offences following from the definition of "Ragging".

Provided that the Head of the institution shall forthwith report the occurrence of the incident of ragging to the District Level Anti-Ragging Committee and the Nodal

T. Sarathyosh

PRINCIPAL

Sarojini Naidu Vanita Pharmacy Maha Vidyalaya,
Vijayapuri Colony, S. Lalaguda, Tamaka
Secunderabad-500 017.

officer of the affiliating University, if the institution is an affiliated institution.

Provided further that the institution shall also continue with its own enquiry initiated under clause 9 of these Regulations and other measures without waiting for action on the part of the police/local authorities and such remedial action shall be initiated and completed immediately and in no case later than a period of seven days of the reported occurrence of the incident of ragging.

Clause 9.1

The institution shall punish, a student found guilty of ragging after following the procedure and in the manner prescribed here under ::

- a) The Anti-Ragging Committee of the institution shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Squad.
- b) The Anti-Ragging Committee may, award, to those found guilty, one or more of the following punishments, namely;
 - i. Suspension from attending classes and academic privileges.
 - ii. Withholding/ withdrawing scholarship/ fellowship and other benefits.
 - iii. Debarring from appearing in any test/ examination or other evaluation process.
 - iv. Withholding results.
 - v. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
 - vi. Suspension / Expulsion from the hostel.
 - vii. Cancellation of admission.
 - viii. Rustication from the institution for period ranging from one to four semesters.
 - ix. Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.

Provided that where the persons committing or abetting the act of ragging are not identified, the institution shall resort to collective punishment.

T. Sarethyosh
PRINCIPAL
Sarajini Naidu Vanita Pharmacy Maha Vidyalaya,
Vijayapuri Colony, S. Lalaguda, Tarnaka
Secunderabad-500 017.

a) Anti ragging committee :

- i. Head of the institution,
- ii. Representatives of
 - a. Civil and police administration,
 - b. Local media,
 - c. Non Government Organizations involved in youth activities,
 - d. Faculty members
 - e. Parents
 - f. Students –freshers and seniors
 - g. non-teaching staff;

b) Anti-Ragging Squad members from the college for maintaining vigil, oversight and patrolling functions and shall remain mobile, alert and active at all times.

Duties of anti ragging squad

- i. It shall be the duty of the Anti-Ragging Squad to be called upon to make surprise raids on hostels, and other places vulnerable to incidents of, and having the potential of, ragging and shall be empowered to inspect such places.
- ii. It shall also be the duty of the Anti-Ragging Squad to conduct an on-the-spot enquiry into any incident of ragging and submit the enquiry report along with recommendations to the Anti-Ragging Committee for action . under clause (a) of Regulation 9.1.

Mentoring Cell having student members

Student Mentors for freshers, in -the, succeeding academic year; and there shall be as. many levels or tiers of Mentors as the number of batches in the. institution, at the rate of one Mentor for six freshers and one' Mentor of a higher level for six Mentors of .the lower level.

T. Sarathyosh

PRINCIPAL
Sarujini Naidu Vanita Pharmacy Maha Vidyalaya,
Vijayapuri Colony, S.Lalaguda, Tarnaka
Secunderabad-500 017.



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ANTI RAGGING POLICY OF OSMANIA UNIVERSITY (PROHIBITION, PREVENTION AND PUNISHMENT)

Expansion, Relevance, Access, Quality and Inclusiveness is an essential part of Development Initiatives of the Osmania University. The University is making sincere efforts to promote interdisciplinary research and academic programs to emerge as a center of knowledge production, knowledge use and knowledge dissemination to meet the knowledge challenges of 21st Century by upgrading institutional capacity and its talented pool of human resources.

Osmania University is striving to provide opportunity to all categories of students to pursue quality higher education through inclusiveness in order to achieve equity and access to develop a society that is just equal and free from any prejudice towards any body in acquiring knowledge, skills, competency and values to progress with peace and prosperity.

Osmania University has 90 years of rich legacy of academic excellence and is conscious of its responsibility to train socially relevant graduate man power and grooming leaders, who can generate ideas, involves in discovery research and transmit the knowledge for wealth creation with sense of values and human dignity.

Osmania University is aware of the ragging menace in the campuses of colleges and follows the UGC Regulations, Court Directives and State Act in letter and spirit to ban the any and all sorts of ragging activities in the campus, constituent and affiliated colleges. Accordingly it has initiated to take stringent action against the perpetrators by strictly enforcing the measures to prohibit, prevent and punishment for ragging.

Ragging, as defined by the Honourable Supreme Court of India in its landmark judgement in 2001, is

"Any disorderly conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other student, indulging in rowdy or undisciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or a junior student or asking the students to do any act or perform something which such student will not in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student."

As per Clause – 3 ,UGC Regulations 2009

Ragging is an Act of Abuse by Spoken or Written Words or e-Mails or Post, Teasing or Treating Rudely with the Fresher to cause Psychological Harm, Public Insult, raise Fear or Threat or Disruption or Physical Injury, Forcing to Entertain or Financial Extortion, asking to perform Lewd Acts, Exploitation of Services, Outrage of Modesty or Sexual Assault, creating Annoyance or Apprehension or Intimidation, showing of power or authority or superiority to derive sadistic thrill or perverted pleasure by Senior Students or any conduct that affects the mental health and self confidence of a fresher or any other Student.

As per the Section 2 (e) of A.P Prohibition of Ragging Act, 1997

"Ragging" means doing an act which causes or is likely to cause insult or annoyance of fear or apprehension or threat or intimidation or outrage of modesty or injury to a student.

The offence of the ragging is not only punishable under section 4 of Andhra Pradesh Prohibition of Ragging Act 1997 but also under various provisions of the Indian Penal Code (IPC), 1860 (Act 45 of 1860) and is a Cognizable Offence.

I. Factors enlisted by the Dr Raghavan Committee on effective prevention of ragging in educational institutions:

1. Primary responsibility for curbing ragging rests with academic institutions themselves.
2. Ragging adversely impacts the standards of higher education.
3. Incentives should be available to institutions for curbing the menace and there should be disincentives for failure to do so.
4. Enrolment in academic pursuits or a campus life should not immunize any adult citizen from penal provisions of the laws of the land.

T. Sarathyosh

PRINCIPAL

Sarojini Naidu Vanita Pharmacy Maha Vidyalaya,
Vijayapuri Colony, S.Lataguda, Tamaka
Secunderabad-500 017.



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5. Ragging needs to be perceived as failure to inculcate human values from the schooling stage.
6. Behavioral patterns among students, particularly potential 'raggers', need to be identified.
7. Measures against ragging must deter its recurrence.
8. Concerted action is required at the level of the school, higher educational institution, district administration, University, State and Central Governments to make any curb effective.
9. Media and the civil society should be involved in this exercise.

II. Directions given by the Supreme Court.

1. The punishment to be meted out has to be exemplary and justifiably harsh to act as a deterrent against recurrence of such incidents.
2. Every single incident of ragging where the victim or his parent/guardian or the Head of Institution is not satisfied with the Institutional arrangement for action, a First Information Report (FIR) must be filed without exception by the Institutional authorities with the local police authorities. Any failure on the part of the institutional authority or negligence or deliberate delay in lodging the FIR with the local police shall be construed to be an act of culpable negligence on the part of the institutional authority. If any victim or his parent/guardian of ragging intends to file FIR directly with the police, that will not absolve the institutional authority from the requirement of filing the FIR.
3. In the prospectus to be issued for admission by educational institutions, it shall be clearly stipulated that in case the applicant for admission is found to have indulged in ragging in the past or if it is noticed later that he has indulged in ragging, admission may be refused or he shall be expelled from the educational institution.
4. It shall be the collective responsibility of the authorities and functionaries of the concerned institution and their role shall also be open to scrutiny for the purpose of finding out whether they have taken effective steps for preventing ragging and in case of their failure, action can be taken; for example, denial of any grant-in-aid or assistance from the State Governments.
5. Anti-ragging committees and squads shall be forthwith formed by the institutions and it shall be the job of the committee or the squad, as the case may be, to see that the committee's recommendations, more particularly those noted above, are observed without exception and if it is noticed that there is any deviation, the same shall be forthwith brought to the notice of this court.
6. The committee constituted pursuant to the order of this court shall continue to monitor the functioning of the anti-ragging committees and the squads to be formed. They shall also monitor the implementation of the recommendations to which reference has been made above.

III Position under the Andhra Pradesh Prohibition of Ragging Act, 1997

Section – 4: What constitutes Ragging and Punishment?

Whoever, with the intention of causing ragging or with the knowledge that he is likely by such act to cause ragging, commits or abets ragging and thereby –

- (i) Teases or embarrasses or humiliates a student shall be punished with imprisonment for a term which may extend to 6 months or with fine which may extend to one thousand rupees or with both; or
- (ii) Assaults or uses criminal force to or criminally intimidates, a student shall be punished with imprisonment for a term which may extend to 1 year or with fine which may extend to two thousand rupees or with both; or
- (iii) Wrongfully restrains or wrongfully confines or causes hurt to a student shall be punished with imprisonment for a term which may extend to 2 years or with fine which may extend to five thousand rupees or with both; or
- (iv) Causes grievous hurt to or kidnaps or abducts or rapes or commits unnatural offence with a student shall be punished with imprisonment for a term which may extend to 5 yrs and with fine which may extend to ten thousand rupees; or
- (v) Causes death or abets suicide shall be punished with imprisonment for life or with imprisonment for a term which may extend to ten years and with a fine which may extend to fifty thousand rupees.

Section – 5: Effects of Punishment for Ragging

- (1) A student convicted of an offence under Section 4 and punished with imprisonment for a term shall be dismissed from the educational institution.
- (2) A student convicted of an offence under Section 4 and punished with imprisonment for a term of more than six months shall not be admitted in any other educational institution.

T. Sarathyosh

PRINCIPAL

Sarojini Naidu Vanita Pharmacy Maha Vidyalaya,
Vijayapuri Colony, S. Lalaguda, Tamaka
Secunderabad-500 017.



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IV RAGGING –A VIOLATION OF HUMAN RIGHTS

Ragging in any form is not only an offence but it is also a violation of human rights of the victim. The Protection of Human Rights Act, 1993 defines "Human Rights" as 'the rights relating to life, liberty, equality and dignity of the individual guaranteed by the constitution or embodied in the International Covenants and enforceable by courts in India'.

There is a well established statutory mechanism in India to enforce the Human Rights. A victim of ragging can approach the State Human Rights Commission, the State Commission for Scheduled Castes and Scheduled Tribes, the State Minorities Commission and also the State Commission for Women, under the provisions of the Protection of Human Rights Act, 1993. These commissions are empowered to inquire into the complaints, call for information or report from the Government or any or any other authority or organization, and may take any of the following steps upon the completion of an inquiry held namely:

- (1) Where the inquiry discloses, the commission of violation of human rights or negligence in the prevention of violation of human rights by a public servant, it may recommend to the concerned Government or authority the initiation of proceedings for prosecution or such other action as the Commission may deem fit against the concerned person or persons;
- (2) Approach the Supreme Court or the High Court concerned for such directions, orders or writs as that Court may deem necessary; and
- (3) Recommend to the concerned Government or Authority for the grant of such immediate interim relief to the victim or the members of his family as the commission may consider necessary.

V Ragging –A Breach of Fundamental Duties

Ragging is an instance of human depravity and a symbol of uncivilized behaviour on the part of a person. In order to inculcate a sense of self-discipline and to make all the citizens perfect human beings, the Constitution of India has incorporated 11 Fundamental Duties imposed on the citizens. Any student who understands and assimilates the importance of the Fundamental Duties would certainly not indulge in any act of ragging. It shall be the duty of every educational institution to impart the knowledge relating to the Fundamental Duties to all the students and of every student to discharge such duties. If these duties are effectively discharged by the abovementioned stakeholders, ragging can be curbed effectively. The Fundamental Duties are extracted hereunder for ready reference.

CONSTITUTION OF INDIA PART IV-A

Article 51-A: FUNDAMENTAL DUTIES

It shall be the duty of every citizens of India-

- (a) To abide by the Constitution and respect its ideals and institutions, the National Flag and the National Anthem;
- (b) To cherish and follow the noble ideals which inspired our national struggle for freedom;
- (c) To uphold and protect the sovereignty, unity and integrity of India;
- (d) To defend the country and render national service when called upon to do so;
- (e) To promote harmony and the spirit of common brotherhood amongst all the people of India transcending religious, linguistic and regional or sectional diversities; to renounce practices derogatory to the dignity of women;
- (f) To value and preserve the rich heritage of our composite culture;
- (g) To protect and improve the natural environment including forests, lakes, rivers and wild life, and to have compassion for living creatures;
- (h) To develop the scientific temper, humanism and the spirit of inquiry and reform;
- (i) To safeguard public property and to abjure violence;
- (j) To strive towards excellence in all spheres of individual and collective activity so that the nation constantly rises to higher levels of endeavor and achievement; and
- (k) Who is a parent or guardian to provide opportunities for education to his child or, as the case may be, ward between the age of six and fourteen years.

The Fundamental Duties are defined as the moral obligations of all citizens to help promote a spirit of patriotism and to uphold the unity of India.

T. Sarathyosh

PRINCIPAL

Sarojini Naidu Vanita Pharmacy Maha Vidyalaya,
Vijayapuri Colony, S.Lalaguda, Tamaka,
Secunderabad-508 017.



SAROJINI NAIDU VANITA PHARMACY MAHA VIDYALAYA

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VI Anti-Ragging Initiatives of Osmania University:

The University, in strict compliance of UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, AICTE Notification, 2009, Supreme Court Directives, 2007 and Andhra Pradesh Prohibition of Ragging Act, 1997, has decided to frame a Policy to Prohibit and Prevent Ragging Activities in its Campus, Constituent and Affiliated Colleges. It is bound to take a stern view and adopt tough measures on students indulging in any or all forms of ragging and making the institutions to enforce the regulations and sensitize the all stakeholders of Higher Education to take part in Anti Ragging Activities.

In the light of above Principals of campus, constituent and affiliated colleges were advised to organize press meets on the need for prevention of ragging and punishments entitled for those indulging in ragging. Besides display of posters and putting up of notices on anti-ragging at all prominent places in and around the colleges.

University has taken necessary steps for assuring peaceful life on the campus for fresh students and to prioritize the privileges of safeguards and safety of all students in general and the newcomers and girl students' specifically. Osmania University welcomes all the newcomers into its campus, constituent and affiliated colleges with an open and warm heart and shall endeavour to make their entry and stay into these sacred temples of learning as charming and successful as possible.

Osmania University pledges to Prohibit any incident of Ragging and does not hesitate to say No to Ragging, Take Preventive Measures for occurrence of Ragging and establish Zero Tolerance to Ragging and Punish those who indulge in Ragging in the Campus, Constituent and Affiliated Colleges as Cognizable Offence.

University observes that Ragging is neither a fun nor a pleasure or entertainment and also not a means of familiarization or an introduction with college freshers, but it is a heinous act of Human Abuse and a Crime and the same is disseminated to the students:

The Initiatives of the University to curb the Menace of Ragging:

1. Preparing and Distributing of Publicizing Materials such as posters, brochures and circulars against ragging.
2. Display of Posters and putting up of Notices at all the designated places in the college.
3. Obtaining Affidavits, Undertakings forms from all the Students and their Parents.
4. Sensitizing the all the stake holders with the help of media.
5. Organizing ANTI - RAGGING DAY on 21st AUGUST of Every Year.
6. Measures for Girls Security and Appointing Women Teachers as Counselors.
7. Ensuring the campus an Alcohol and Smoking Free Zone.
8. Making Orientation Programmes Mandatory for Every Institution.
9. Establishing Mentoring and Counseling Cells at Institutional Level.
10. Seeking a Pledge by all the students to make the campus a 'Ragging Free Zone'.
11. Instructing all the heads of the institution to lodge a criminal case or FIR against students resorting to ragging for taking action as mentioned in Andhra Pradesh Prohibition of Ragging Act, 1997 (A.P. Act No. 26 of 1997).

The University, in compliance with the regulations, directives and act, has decided to constitute Anti-Ragging Monitoring Cell at University Level and Anti-Ragging Committees, Anti-Ragging Squads (4 - 6) at College / Institutional Level for overseeing the effective implementation of the provisions for the curbing of any form of ragging in its campus, constituent and affiliated colleges with immediate effect.

ANTI RAGGING MONITORING CELL

The cell is established in the University and is working in association with the offices of the Directorate of Academic Audit and Dean, Student Affairs of the University. This cell mainly a functionary body monitors and coordinates the Anti Ragging activities in affiliated, constituent and campus colleges under its domain and shall function as the prime mover for initiating action on the part of the appropriate authorities of the university for amending the Statutes or Ordinances or Bye-laws to facilitate the implementation of anti ragging measures at the level of the institution.

The University will have an APEX COMMITTEE consisting of a Retired Judge of Supreme Court/High Court, A Retired Police Officer of DGP Cadre and a Senior Psychologist to advice the University and Anti-Ragging

T. Sarathyosh
PRINCIPAL
Sarojini Naidu Vanita Pharmacy Maha Vidyalaya,
Vijayapuri Colony, S.Lataguda, Tamaka
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Monitoring Cell on its functioning and Anti-Ragging Measures to curb the menace of Ragging in College Campuses.

The cell will have an APEX BODY known as ANTI RAGGING MONITORING COMMITTEE, performs an advisory role and provides guidance on effective Measures to Prohibit, Prevent and Punishment for Activities of Ragging and to make recommendations from time to time; and shall meet at least once in six months each year.

The cell is to be headed by a NODAL OFFICER, who should liaison with the Institution, State Level Monitoring Cell and Statutory Bodies of the Center.

Powers and Functions of the Cell:

1. Overseeing the enforcement and effective implementation of the provisions of the UGC regulations, court verdict and state act.
2. Reviewing the efforts made by institutions to publicize anti-ragging measures and evaluate the compliance reports of the Institutional Level Anti Ragging Committees, Anti Ragging Squads and Mentoring & Counseling Cell.
3. Directing the institutional heads for soliciting of affidavits and undertakings from parents/guardians and from students, each academic year, to abstain from ragging activities or willingness to be penalized for violations and also obtain undertaking from all the employees of the institution to be part of curbing the incidents of ragging.
4. Establishing an Online Help Line for Ragging Victims.
5. Providing web enabled public domain featuring the prohibitory measures and consequences of ragging, simultaneously for the media and citizens to access it.
6. Evaluating the measures taken by the Institution for safety and security of the Girl students and method of sensitizing them on possible safe-guarding measures and do's and don'ts of personal conduct and inter personal relations.
7. Receiving complaints of any or all sorts of ragging as defined in regulations.
8. Preparing Brochures, Posters / Banners on Measures for Prohibition, Prevention and Punishment of Ragging Activities.
9. Conducting Annual Workshops for Coordinators of Anti Ragging Committees of Colleges on Measures to be taken to curb the menace of ragging in the colleges before the commencement of academic year.
10. The committee shall meet twice before the academic session and twice during the academic session to review the prevalent situation and evolve effective measures to combat ragging; if necessary depending upon the exigency it may meet more times for curbing the menace of Ragging.
11. Organize Press Meetings in the beginning of the academic year and request the media to give adequate publicity to the negative aspects of ragging 'mainly during the months of admissions period of every year so that public awareness and aversion can be built up against ragging.
12. Call for compliance reports from the Heads of Institution in regard to the activities of the Anti-Ragging Committees, Anti-Ragging Squads and the Mentoring & Counseling Cells at the institutions, and it shall also keep itself abreast of the decisions of the District level Anti-Ragging Committee headed by the District Magistrate and State Level Monitoring Cell.
13. Liaison with State level Monitoring Cell and UGC Anti Ragging Cell on the status of compliance reports (Fortnightly, Monthly, Quarterly and Annual) with Anti-Ragging measures enforced under the UGC Regulations, 2009, Supreme Court Directives, 2007 and Andhra Pradesh Prohibition of Ragging Act, 1997.
14. To forward an appeal against the order of punishment by the Anti-Ragging Committee of the College to the Vice-chancellor of the University.
15. Recommends for initiation of departmental disciplinary action, in accordance with the prescribed procedure of the institution, if a lapse is attributable to any member of the faculty or staff of the institution, in the matter of reporting or taking prompt action to prevent an incident of ragging or who display an apathetic or insensitive attitude towards complaints of ragging, or who fail to take timely steps, whether required under these Regulations or otherwise, to prevent an incident or incidents of ragging.
16. Recommends for disaffiliation of institution who do not comply with the UGC Regulations, 2009 and A.P Prohibition of Ragging Act, 1997.

T. Parityosh

PRINCIPAL

Sarojini Naidu Vanita Pharmacy Maha Vidyalaya,
Vijayapuri Colony, S.Lataguda, Tamaka,
Secunderabad-500 017.



SAROJINI NAIDU VANITA PHARMACY MAHA VIDYALAYA

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Action to be taken by the Institution / College

① An Anti Ragging Committee to be set up in Campus, Constituent and Affiliated Colleges with members from outside and inside the institution under the Chairmanship of the Principal of the respective Colleges to oversee overall anti ragging initiatives of the institution and also meet the compliance of the Affiliating University.

② The Heads of institutions affiliated to a University or a constituent of the University, as the case may be, shall, during the first three months of an academic year, submit a weekly report on the status of compliance with Anti-Ragging measures under these Regulations, and a monthly report on such status thereafter, to the Vice-Chancellor of the affiliating University of the Institution.

On receipt of the recommendation of the Anti Ragging Squad or on receipt of any information concerning any reported incident of ragging, the Head of institution shall immediately determine if a case under the penal laws is made out and if so, either on his own or through a member of the Anti-Ragging Committee authorized by him in this behalf. The Head of the Institution is entitled to proceed to file a First Information Report (FIR) with the police and local authorities within 24 hours of receipt of any report or information of ragging or on based on the prima facie of the incident of ragging, under the appropriate penal provisions relating to one or more of the following, namely:

- i. Abetment to ragging;
- ii. Criminal conspiracy to rag;
- iii. Unlawful assembly and rioting while ragging;
- iv. Public nuisance created during ragging;
- v. Violation of decency and morals through ragging;
- vi. Injury to body, causing hurt or grievous hurt;
- vii. Wrongful restraint;
- viii. Wrongful confinement;
- ix. Use of criminal force;
- x. Assault as well as sexual offences or unnatural offences;
- xi. Extortion;
- xii. Criminal trespass;
- xiii. Offences against property;
- xiv. Criminal intimidation;
- xv. Attempts to commit any or all of the above mentioned offences against the victim(s);
- xvi. Threat to commit any or all of the above mentioned offences against the victim(s);
- xvii. Physical or psychological humiliation;
- xviii. All other offences following from the definition of "Ragging".

Ensure that the Head of the institution shall forthwith report the occurrence of the incident of ragging to the District Level Anti-Ragging Committee and the Nodal officer of the affiliating University, if the institution is an affiliated institution.

Provided further that the institution shall also continue with its own enquiry initiated under clause 9 of UGC Regulations and other measures without waiting for action on the part of the police/local authorities and such remedial action shall be initiated and completed immediately and in no case later than a period of 7 days of the reported occurrence of the incident of ragging.

Heads of the Institution should see that a wide publicity drive to be carried out over possible punishments ragging activities.

③ Institutions need to celebrate an ANTI RAGGING DAY in the third week of August every year and seek a PLEDGE from the students and also to organize seminars / debates and poster competitions to sensitize the new comers.

Provide due Publicity and Dissemination of Information is important for the activities organized to sensitize the stake holders to make the campus zero tolerance to ragging.

Confidential boxes should be installed at college to receive the complaints of the Junior students to know about ragging incidents, if any

Telephone numbers of the Principals, Vice-Principals, Heads of Departments, Senior faculty / Administrative officers, and Wardens, to be provided in a hand book handed over to the every new entrant with the advice that they should not hesitate in reporting all incidents of ragging through these numbers even anonymously with the circumstances warrant, so that immediate measures can be taken by them.



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ANTI RAGGING COMMITTEE:

It is a body at Institutional level to establish measures for Prohibiting, Preventing and Punishing Activities of Ragging Menace within and outside the campus in accordance with UGC Regulations, Supreme Court Directives and State Act. It is responsible for taking action against those found guilty of ragging and/or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

Composition of Anti Ragging Committee:

Every institution shall constitute a Committee to be known as the Anti-Ragging Committee to be nominated and headed by the Head of the institution, and consisting of representatives of civil and police administration, local media, A social activist of Non Government Organizations involved in youth activities, representatives of faculty members, representatives of parents, representatives of students belonging to the freshers' category as well as senior students, non-teaching staff; and shall have a diverse mix of membership in terms of levels as well as gender and social dimensions to provide equal opportunity and also to avoid any latent caste and gender conflict that could take the ugly form of ragging.

| No | Name of the Staff | Position | Designation | Telephone No |
|-----|-------------------|---------------|------------------------|--------------|
| 1. | | Chairman | Principal | |
| 2. | | Vice Chairman | Vice Principal | |
| 3. | | Coordinator | Student Advisor | |
| 4. | | Member | Assistant Registrar | |
| 5. | | Member | Librarian | |
| 6. | | Member | Physical Director | |
| 7. | | Member | Warden/Sr. Faculty | |
| 8. | | Member | Placement Officer | |
| 9. | | Member | NSS Program Officer | |
| 10. | | Member | Heads of the Dept. | |
| 11. | | Member | Parent of Fresher | |
| 12. | | Member | Parent of Senior | |
| 13. | | Member | Student (Fresher) | |
| 14. | | Member | Student (Senior) | |
| 15. | | Member | Station House Officer | |
| 16. | | Member | Mandal Revenue Officer | |
| 17. | | Member | Social Activist | |

FUNCTIONS OF ANTI RAGGING COMMITTEE:

It shall be the duty of the Anti-Ragging Committee to ensure compliance with the provisions of these Regulations and any law for the time being in force concerning ragging and to deal and act promptly with the incidents of ragging brought to its notice.

The Anti-Ragging Committee should keep tabs on the happenings / events related to Ragging in Campus or Off-campus within the hostels and other designated places in the premises.

To ensure that the Anti-Ragging Squad shall conduct such enquiry observing a fair and transparent procedure and the principles of natural justice and after giving adequate opportunity to the student or students accused of ragging and other witnesses to place before it the facts, documents and views concerning the incident of ragging, and considering such other relevant information as may be required.

To monitor, direct and oversee the functions and performance of the Anti-Ragging Squads in prevention and curbing of ragging in the institution.

ANTI RAGGING SQUADS:

Every institution shall also constitute at least 4-6 smaller bodies to be known as the Anti-Ragging Squads with such representation as may be considered necessary for maintaining vigil, oversight and patrolling functions and shall remain mobile, alert and active at all times.

It is to ensure that the Anti-Ragging Squads shall have only the representation of various members of the campus community and shall have no outside representation.

T. Sarathyosh

PRINCIPAL

Sarojini Naidu Vanita Pharmacy Maha Vidyalaya,
Vijayapuri Colony, S.Lataguda, Tamaka,
Secunderabad-500 017.



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Composition of the Anti Ragging Squads:

The Anti Ragging Squads of the College to be nominated by the Head of the Institution under the Chairmanship/Convenership of the Head of the Departments or any one of the Senior Faculty Member, supported by a faculty preferably holding some administrative assignment such as Warden, Placement Officer, NSS Program Officer, In – Charges of Examinations, Library, Purchases, Alumni Association, Academic Coordinators. Non Teaching Staff and Senior Student Volunteers as members of the Squads help the Chairman/Convener of the squad enforce the measures to prevent ragging. Each squad will have at least have 4 members including the convener and are defined with certain specific functions and assigned possible prone areas such as Canteen, Sports Lounge / Grounds, Library, Bus stops, College and Hostel premises in curbing the menace of ragging in the campus and outside the campus.

Functions and Duties of the Anti Ragging Squads:

1. To be Vigilant at all hours including at odd hours all around the Campus and other places vulnerable to incidents of, and having the potential of, ragging and shall be empowered to inspect such places.
2. Conduct anonymous random surveys among freshers to check whether the Campus is indeed free from ragging.
3. To conduct an on-the-spot enquiry into any incident of ragging referred to it by the Head of the institution or any member of the faculty or any member of the staff or any student or any parent or guardian or any employee of a service provider or by any other person, as the case may be; and the enquiry report along with recommendations shall be submitted to the Anti-Ragging Committee for action under clause (a) of Regulation 9.1 of UGC.
4. To ensure the display of posters/tabs on Main and Departmental Notice Boards and Other places such as Canteen, Library, Sports Lounge, Gymnasium, Bus stops and Other prominent designated places.
5. Also to monitor the welfare of fresh students outside the campus;
6. Any other activity the Anti Ragging Committee might delegate to the Squad.

Anti Ragging Squad for Hostels:

Hostel Level Squad consists of student volunteers from all categories of social dimensions within the particular hostel.

- a. It shall be the duty of the Anti-Ragging Squad to be called upon to make surprise raids on hostels and to be vigilant at all hours.
- b. Occasional dining with the boarders in the hostels to instill confidence among the newcomers.
- c. Make sure that no person who is not studying in the given educational institution shall be allowed to enter any hostel of boys or girls attached to the concerned institution.

Mentoring and Counseling Cell:

Every institution shall, constitute a Mentoring and Counseling Cell to be headed by the Student Advisor and to be the part of Office of the Student Affairs of the College.

It needs to plan a program of activities for ensuing academic year at the end of each academic year, in order to promote the objectives of these Regulations for curbing the Menace of Ragging and also to instill the confidence among freshers and students to ensure the practice of human values, rights and dignity.

Composition of the Mentoring and Counseling Cell and Its Functions:

It mainly consisting of senior students volunteering to be Mentors for freshers, in the succeeding academic year; and there shall be as many levels or tiers of Mentors as the number of batches in the institution, at the rate of one Mentor for six freshers and one Counselor of a higher level for six Mentors of the lower level. At least 1/3 of Women Counselors and Mentors to nominated depending on gender strength.

Functions of Mentoring and Counseling Cell:

1. Arrange the Counseling Sessions with a Senior Teachers and if necessary with a Consulting Psychologist for Freshers.
2. Counsel freshers and/or any other student(s) desiring counseling, in order to prepare them for the life ahead, particularly in regard to the life in hostels and to the extent possible, also involve parents and teachers in the counseling sessions.
3. Conduct of joint sensitization programmes for new comers and old students.
4. Organize "ice breaking" sessions among the new and old students.

T. Sarathyosh

PRINCIPAL

Sarojini Naidu Vanita Pharmacy Maha Vidyalaya,
Vijayapuri Colony, S. Lalaguda, Tamaka,
Secunderabad-500 017.



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5. Make the students to be aware of that Ragging is a cognizable offence and police can arrest any student indulging in ragging either from institute premises or outside without a warrant or a formal complaint from anybody.

Rights and Duties of Newcomers and their Guardians: A fresher should consider the University community as his/her family and should maintain cordial relationship with other members of the community particularly with the senior students. He/she, like any other student, enjoys all rights and privileges that are available to any free citizen of this country. It is the duty of the students, therefore, NOT to obey any orders or requests from anyone in the hostel (apart from the administrators) or within the Campus if he/she feels embarrassed or undignified by complying with such requests. It is the responsibility of the fresher or any other person(s) who is/are aware about such request or order to bring it to the immediate notice of the Dean of Students' Welfare or any member of the ARC, ARS or Cells mentioned above. It should be noted that failing to do so is an offence as per University rules and thus liable to be punished. The confidentiality of such student(s)/guardian(s) will be strictly maintained. The guardian should cooperate with the University Authority to seek redressal of the grievances of the freshers, if any.

Rights and Duties of the Old (Senior) Students: As the newcomers are, in most of the cases, first timers in Osmania University, it is the duty of the seniors to guide the freshers properly so that they feel at home. The seniors should remember the days when they left their parents or the homely environment and set foot in this hitherto unknown Campus. It is the modesty, helpfulness, love and cooperation of the seniors that will contribute towards making the newcomers good and responsible members of the University community. It is also the responsibility of the old students to explore the talents in the freshers in the "ice breaking sessions" in college/hostels in presence of ARC and ARS members.

Seniors should take active and wholehearted part in making sure that no ragging is taking place anywhere in the Campus, and should report any such incidents immediately. It is the commitment of the University authority to keep the identity of such students in strict confidence. It is noteworthy that persons involved directly or indirectly in ragging including the onlookers are liable to be punished under the University rules.

Administrative action in the event of ragging:-

The institution shall punish a student found guilty of ragging after following the procedure and in the manner prescribed herein under:

- a) The Anti-Ragging Committee of the institution shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Squad.
- b) The Anti-Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, award, to those found guilty, one or more of the following punishments, namely;
- c) Further the Institution can refer to the Affiliating University to act according to the UGC Regulations and State Act on curbing the menace of ragging.

Punishment:

As per the Supreme Court Judgment on ragging in the Colleges, the following actions will be taken on those students who indulge in ragging :-

1. Withholding of Scholarships / Fellowships / Results
2. Debarring from Representation in Events and Appearing for tests / examinations and also consequent admission to any other Institution
3. Withdrawing Benefits like Travel Concessions and Campus selections
4. Suspension or Expulsion from Hostel or Mess and also Attending Classes
5. Cancellation of Admission or Rustication from the Institution
6. Liability to pay fine up to Rs.2.5 Lakhs
7. Imprisonment up to 10 years
8. Registration of FIR against the accused and Prosecution under the Indian Penal Code, 1860

Important Note :-

If any student is found indulging in ragging, it may be brought to the notice of Member, Coordinator/Chairperson of the ANTI RAGGING COMMITTEE/ANTI RAGGING SQUAD of the College or ANTI RAGGING MONITORING CELL of the University immediately.

T. Sarathyosh



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Epilogue:

As mentioned in the Raghavan Committee report the aim of this document is to disseminate the idea of prevention of ragging through educational campaign, seeking the help of electronic media, press, police, civil servants and all stake holders of Higher Education System. We sincerely hope that the provisions highlighted here will restrain any misadventure from any part of the senior students, who are indeed the path breaker for their juniors.

All concerned officials of the Institute, students, parents & guardians of the students, members of Anti-ragging committees & Anti-ragging squads are hereby requested to adhere to the stipulations and effectively monitor and comply with the provisions made in the directives.

Affidavits and Undertakings from the Students, Parents and Staff etc:

Each of the student of the University and his/her parents and, or Guardian are hereby required to submit a combined undertaking at the time of registration/admission, in the prescribed format as attached to this order, which is mandatory for admission in a Osmania University Affiliated Institution.

A Pledge to be administered by all the students on specific day mentioned as ANTI RAGGING DAY by the Institution or the University.

ANNEXURE-I

Pledge of Students

Pledge to be administered to the Students

I, _____ a bonafide student of _____ (Course) at _____

_____ (Institution) do hereby solemnly pledge that

- 1) I shall not indulge in any ragging activities either directly or indirectly, either on the campus or outside thereof.
- 2) I further pledge that I shall treat all my junior students and also other students as my brothers and sisters at all times.
- 3) I shall maintain cordial atmosphere on the campus and shall follow strict discipline. I shall report any incident of ragging to the concerned authorities as soon as it comes to my notice.
- 4) I shall say no to ragging and shall not be a party to ragging either as a participant or as an abettor; and
- 5) I shall do all that is possible to make my institution a better place for learning, enlightenment and enjoyment.

T. Sarathyosh

PRINCIPAL

Sarojini Naidu Vanita Pharmacy Maha Vidyalaya,
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Secunderabad-500 017.