



SAROJINI NAIDU VANITA PHARMACY MAHA VIDYALAYA

(Sponsored by the Exhibition Society), Tamaka, Secunderabad

Affiliated to Osmania University, Approved by AICTE & PCI

ISO 9001: 2015 Certified Institution, NBA Accredited B. Pharmacy Course

5.1.4 Annual Report of the Committee Monitoring the Activities and Number of Grievances.

Redressed To Prove Timely Redressal of the Grievances

S.No	Year	Name of Grievances
1.	2022-2023	Students Redressal Grievances Meeting Report
2.	2022-2023	Ragging grievances Meeting Report
3.	2022-2023	No Grievances Report
4.	2021-2022	Students Redressal Grievances Meeting Report
5.	2021-2022	Ragging grievances Meeting Report
6.	2021-2022	No Grievances Report
7.	2020-2021	Students Redressal Grievances Meeting Report
8.	2020-2021	Ragging grievances Meeting Report
9.	2020-2021	No Grievances Report
10.	2019-2020	Students Redressal Grievances Meeting Report
11.	2019-2020	Ragging grievances Meeting Report
12.	2019-2020	No Grievances Report
13.	2018-2019	Students Redressal Grievances Meeting Report
14.	2018-2019	Ragging grievances Meeting Report
15.	2018-2019	No Grievances Report

T. Sarathyosh

PRINCIPAL

Sarojini Naidu Vanita Pharmacy Maha Vidyalaya,
Vijayapuri Colony, S.Lalaguda, Tamaka
Secunderabad-500 017.



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Name of the Committee: Student Grievance

Committee Academic year: 2022-2023

Date and Time: 17-07-2022

Venue: Seminar Hall

Minutes of Meeting

Minutes of Meeting on Student Grievance was held on

Meeting Chair: Dr. T. Saritha Jyostna-Principal

Committee Members:

Name	Designation	Position	Signature
Dr.T.SarithaJyostna	Principal	Chairman	
Dr.S.Hemalatha	Professor&HOD	Member- Convener	
Dr.S. AnuradhaBai	AssociateProfessor	Member	
Dr.B.S. ivaJyothi	AssociateProfessor	Member	
Smt. N.Indira Rani	AssistantProfessor	Member	

PRINCIPAL

S.no	Agenda	Decision Taken
1	A Student addressed about the lack of access to resources in the college	The Committee solved the issue
2	A Faculty complained about the excessive workload	The issue was resolved

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Minutes of the meeting of the Anti-ragging committee held on 8th July 2023 at 3:00 PM in college auditorium.

The meeting of the Anti-ragging committee held on 8th July 2023 at 3:00 PM in college auditorium, coordinator has presided over the meeting.

Agenda:

1. Inviting new committee members for the academic year 2022-2023
2. Discussing and finalizing the function of the cell
3. Discussing and finalizing the Roles & Responsibilities of the committee members
4. Preparation about year plan for the academic year 2022-2023
5. Discussed about the facilities required

The following members were present in the meeting:

Faculty members:

S.NO	NAME OF THE FACULTY	DESIGNATION	CELL NUMBER	SIGNATURE
1.	Dr. T. Saritha Jyostna	Professor	9848928766	T. Saritha Jyostna
2.	Dr. N. Srinivas	Professor / Director	9959240695	N. Srinivas
3.	Dr. T. Mamatha	Vice Principal	9849702431	T. Mamatha
4.	Dr. B. Harika	Professor & HOD	9246364491	B. Harika
5.	Dr. S. Hemalatha	Professor	9989021566	S. Hemalatha
6.	Dr. S. Anuradha Bai	Associate Professor	970014864	S. Anuradha Bai

Student Members:

S.NO.	NAME OF THE STUDENT	DESIGNATION	CELL NUMBER	SIGNATURE
1.	Lisa Patel B.Pharm 4 th yr	Member	9491111603	Lisa Patel
2.	B.Pranitha B.Pharm 4 th yr	Member	8919896437	B. Pranitha
3.	K.SaiSree	Member	8639474179	K. SaiSree
4.	V.Harshini	Member	9866576138	V. Harshini
5.	D.Keerthi	Member	9553776225	D. Keerthi
6.	A.Keerthi	Member	7075008223	A. Keerthi

T. Saritha Jyostna
PRINCIPAL

Sarojini Naidu Vanita Pharmacy Maha Vidyalaya
Vijayapuri Colony, S.Lalaguda, Tamaka,
Secunderabad-500 012.



SAROJINI NAIDU VANITA PHARMACY MAHA VIDYALAYA

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REPORT, No Grievances

During the academic year of 2022-2023 there were no grievance reported in Sarojini Naidu Vanita Pharmacy Mahavidyalaya, Tarnaka, Secunderabad.

Date: 10-07-2023

T. Sarathyosh

PRINCIPAL
Sarojini Naidu Vanita Pharmacy Maha Vidyalaya,
Vijayapuri Colony, S.Lalaguda, Tarnaka
Secunderabad-500 017.



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Suggestion / Feedback Box Location: Ground Floor near Students Lift



T. Sarathyosh

PRINCIPAL

Sarojini Naidu Vanita Pharmacy Maha Vidyalaya,
Vijayapuri Colony, S. Lalaguda, Tamaka,
Secunderabad-500 017.



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The Position of Opening and Closing of Suggestion/Feedback Box

A Suggestion Box – Also known as a student suggestion box or suggestion system – is an effective way for higher authority and students to communicate. It allows personnel to submit their ideas, opinions and observations about teaching conditions, policies, processes. It could also be a way to provide anonymous feedback, but if you want to recognize and follow upon the best ideas and feedback, these tools are used in many organizations, including businesses, schools and non-profits.

There are many advantages to both students and higher authority alike. It's a way to provide an outlet to voice their ideas and opinions while feeling utterly secure. You can also use them to build trust between students and higher authority.

Suggestion box come in various shapes and sizes making it easy to find one that suits your organizations unique needs. Some popular types include physical suggestions boxes, suggestion comment cards, suggestions forums, and online suggestion forms and suggestions surveys.

We have only one suggestion box - Physical suggestion box

Physical suggestion box we have placed in ground floor area near students lift, the procedure of opening and closing of suggestion box every week of

DAY	TIME
Monday	10:30 AM To 4:00 PM
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Friday	10:30 AM To 4:00 PM

By principal and grievance committee members. If having any grievances means the committee will handle smoothly and sort out that issue within campus only.

T. Sarathyosh

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Name of the Committee: Student Grievance

Committee Academic year: 2021-2022

Date and Time: 20-07-2021

Venue: Faculty Meeting Hall

Minutes of Meeting

Minutes of Meeting on Student Grievance was held on

Meeting Chair: Dr. T. Saritha Jyostna-Principal

Committee Members:

Name	Designation	Position	Signature
Dr.T.SarithaJyostna	Principal	Chairman	
Dr.S.Hemalatha	Professor&HOD	Member- Convener	
Dr.S. AnuradhaBai	AssociateProfessor	Member	
Dr.B.S. IvaJyothi	AssociateProfessor	Member	
Smt. N.Indira Rani	AssistantProfessor	Member	

T. Saritha Jyostna
PRINCIPAL

S.no	Agenda	Decision Taken
1	Request for easy access to sanitary napkins for students when needed.	Committee solved the grievance and provided the sanitary napkins in virtual pharmacy.
2	A student alleged that they had been unfairly graded in a recent exam	Forwarded to committee to gather more information about their complaint.

T. Saritha Jyostna
PRINCIPAL
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Minutes of the meeting of the Anti-ragging committee held on 8th July 2022 at 3:00 PM in college auditorium.

The meeting of the Anti-ragging committee held on 8th July 2022 at 3:00 PM in college auditorium, coordinator has presided over the meeting.

Agenda:

1. Inviting new committee members for the academic year 2021-2022
2. Discussing and finalizing the function of the cell
3. Discussing and finalizing the Roles & Responsibilities of the committee members
4. Preparation about year plan for the academic year 2021-2022
5. Discussed about the facilities required

The following members were present in the meeting:

Faculty members:

S.NO	NAME OF THE FACULTY	DESIGNATION	CELL NUMBER	SIGNATURE
1.	Dr.N.Srinivas	Director	9959240695	
2.	Mrs. Vemuri Jyothi	Principal	9948077972	
3.	Dr.T. Saritha Jyostna	Professor	9848928766	
4.	Dr.B.Harika	Professor & HOD	9246364491	
5.	Dr.S.Hemalatha	Professor	9989021566	
6.	Dr.S.Anuradha Bai	Associate Professor	9700014864	

Student Members:

S.NO.	NAME OF THE STUDENT	DESIGNATION	CELL NUMBER	SIGNATURE
1.	Sushma Pharm-D 4 th year	Member	9676706757	
2.	P.Madhuri 3rd Year B.Pharm	Member	8106966025	
3.	Asha Jyothi 2 nd year B.Pharm	Member	7787942927	
4.	G.Akhila	Member	7729984776	
5.	Rasagna	Member	7569823881	

PRINCIPAL

Sarojini Naidu Vanita Pharmacy Maha Vidyalaya



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REPORT, No Grievances

During the academic year of 2021-2022 there were no grievance reported in Sarojini Naidu Vanita Pharmacy Mahavidyalaya, Tarnaka.

Date: 11-07-2022

T. Sarathyosh

PRINCIPAL
Sarojini Naidu Vanita Pharmacy Maha Vidyalaya,
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Suggestion / Feedback Box Location: Ground Floor near Students Lift



T. Sarathyosh

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Name of the Committee: Student Grievance

Committee Academic year: 2020-2021

Date and Time: 16-06-2020

Venue: Faculty Meeting Hall

Minutes of Meeting

Minutes of Meeting on Student Grievance was held on

Meeting Chair: Dr.V. Jyothi - Principal

Committee Members:

Name	Designation	Position	Signature
Dr. V. Jyothi	Principal	Chairman	
Dr. T. Saritha Jyostna	Professor & HOD	Member- Convener	
Dr. S.Hemalatha	Associate Professor	Member	
Dr .S. Anuradha	Associate Professor	Member	
Smt. K .Vinutha	Assistant Professor	Member	

PRINCIPAL

S.no	Agenda	Decision Taken
1	Grievance about quality of food at hostel mess from hostilities	Hostel committee was suggested to look into the quality of food in the hostel mess
2	Grievances redressal about extension of library timings during university exams	Discussed with library committee and chief librarian was instructed to extend the library timings

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Agenda:

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4. Preparation about year plan for the academic year 2020-2021
5. Discussed about the facilities required

The following members were present in the meeting:

Faculty members:

S.NO	NAME OF THE FACULTY	DESIGNATION	CELL NUMBER	SIGNATURE
1.	Mrs. Vemuri Jyothi	Principal	9948077972	
2.	Dr.T.Saritha Jyostna	Professor	9848928766	
3.	Dr.B.Harika	Professor & HOD	9246364491	
4.	Dr.S.Hemalatha	Professor	9989021566	
5.	Dr.S.Anuradha Bai	Associate Professor	9700014864	
6.	Dr.K.Neelima	Associate Professor	9502792574	

Student Members:

S.NO.	NAME OF THE STUDENT	DESIGNATION	CELL NUMBER	SIGNATURE
1.	Girija 4 th Year B.Pharm	Member	7997557559	
2.	P.Madhuri 3rd Year B.Pharm	Member	8106966025	
3.	Asha Jyothi 2 nd year B.Pharm	Member	7787942927	
4.	Sushma Pharm-D 6 th year	Member	9676706757	
5.	Deepika Kendre Pharm-D 5 th year	Member	9381749240	


PRINCIPAL

Sarojini Naidu Vanita Pharmacy Maha Vidyalaya



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REPORT, No Grievances

During the academic year of 2020-2021 there were no grievance reported in Sarojini Naidu Vanita Pharmacy Mahavidyalaya, Tarnaka.

Date: 12-07-2021

T. Sarathyosh

PRINCIPAL

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Suggestion / Feedback Box Location: Ground Floor near Students Lift



T. Sarathyosh

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Name of the Committee: Student Grievance

Committee Academic year: 2019-2020

Date and Time: 16-06-2019

Venue: Faculty Meeting Hall

Minutes of Meeting

Minutes of Meeting on Student Grievance was held on

Meeting Chair: Dr.V. Jyothi - Principal

Committee Members:

Name	Designation	Position	Signature
Dr. V. Jyothi	Principal	Chairman	
Dr. T. Saritha Jyostna	Professor & HOD	Member- Convener	
Dr. S.Hemalatha	Associate Professor	Member	
Dr .S. Anuradha	Associate Professor	Member	
Smt. K .Vinutha	Assistant Professor	Member	

PRINCIPAL

S.no	Agenda	Decision Taken
1	A student complained that a professor was being verbally abusive in class	Discussed with professor regarding the complaint and resolved it
2	An employee complained that they were being discriminated against due to their age	Committee investigated on employee's complaint and solved it

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Agenda:

1. Inviting new committee members for the academic year 2018-2019
2. Discussing and finalizing the function of the cell
3. Discussing and finalizing the Roles & Responsibilities of the committee members
4. Preparation about year plan for the academic year 2018-2019
5. Discussed about the facilities required

The following members were present in the meeting:

Faculty members:				
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Student Members:				
S.NO.	NAME OF THE STUDENT	DESIGNATION	CELL NUMBER	SIGNATURE
1.	Sushma Pharm-D 5 th year	Member	9676706757	
2.	Deepika Kendre Pharm-D 4 th year	Member	9381749240	
3.	Jada kaveri Pharm-D 3 rd year	Member	7286061892	
4.	Dhanyatha. B Pharm-D 2nd year	Member	9100328906	

PRINCIPAL
Sarojini Naidu Vanita Pharmacy
TAMAKA COLONY, S. SECUNDERABAD



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REPORT, No Grievances

During the academic year of 2019-2020 there were no grievance reported in Sarojini Naidu Vanita Pharmacy Mahavidyalaya, Tarnaka.

Date: 20-07-2020

T. Sarathyosh

PRINCIPAL
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Suggestion / Feedback Box Location: Ground Floor near Students Lift



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Name of the Committee: Student Grievance

Committee Academic year: 2018-2019

Date and Time: 16-06-2018

Venue: Faculty Meeting Hall

Minutes of Meeting

Minutes of Meeting on Student Grievance was held on

Meeting Chair: Dr.V. Jyothi - Principal

Committee Members:

Name	Designation	Position	Signature
Dr. V. Jyothi	Principal	Chairman	
Dr. T. Saritha Jyostna	Professor & HOD	Member- Convener	
Dr. S.Hemalatha	Associate Professor	Member	
Dr .S. Anuradha	Associate Professor	Member	
Smt. K .Vinutha	Assistant Professor	Member	

PRINCIPAL

S.no	Agenda	Decision Taken
1	Grievance redressal about academic issues	Faculty meeting was conducted and discussed on all academic issues
2	Grievances related to student attendance	Steps were taken to improve student attendance
3	Complaints by students about cleanliness of college premises, washrooms, classrooms	Conducted meeting with non-teaching staff and resolved the issues

PRINCIPAL
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Vijayapuri Colony, S.Lalaguda, Tamaka,
Secunderabad-500 017.



SAROJINI NAIDU VANITA PHARMACY MAHA VIDYALAYA

(Sponsored by the Exhibition Society), Tamaka, Secunderabad

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Minutes of the meeting of the Anti-ragging committee held on 8th July 2019 at 3:00 PM in college auditorium.

The meeting of the Anti-ragging committee held on 8th July 2019 at 3:00 PM in college auditorium, coordinator has presided over the meeting.

Agenda:

1. Inviting new committee members for the academic year 2018-2019
2. Discussing and finalizing the function of the cell
3. Discussing and finalizing the Roles & Responsibilities of the committee members
4. Preparation about year plan for the academic year 2018-2019
5. Discussed about the facilities required

The following members were present in the meeting:

Faculty members:				
S.NO	NAME OF THE FACULTY	DESIGNATION	CELL NUMBER	SIGNATURE
1.	Mrs.Venuri Jyothi	Principal	9248077972	
2.	Dr.T.Saritha Jyostna	Professor	9848928766	
3.	Dr.B.Harika	Professor & HOD	9246364491	
4.	Dr.S.Hemalatha	Professor	9989021566	
5.	Dr.S.Anuradha Bai	Associate Professor	9700014864	
6.	Dr.K.Neelima	Associate Professor	9502792574	

Student Members:				
S.NO.	NAME OF THE STUDENT	DESIGNATION	CELL NUMBER	SIGNATURE
1.	Sushma Pharm-D 5 th year	Member	9676706757	
2.	Deepika Kendre Pharm-D 4 th year	Member	9381749240	
3.	Jada kaveri Pharm-D 3 rd year	Member	7286061892	
4.	Dhanyatha. B Pharm-D 2nd year	Member	9100328906	

PRINCIPAL
Sarojini Naidu Vanita Pharmacy Maha Vidyalaya
Vijayapuri Colony, S. Lalaguda, Tarnaka
Secunderabad-500 017.

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REPORT, No Grievances

During the academic year of 2018-2019 there were no grievance reported in Sarojini Naidu Vanita Pharmacy Mahavidyalaya, Tarnaka.

Date: 15-07-2019

T. Sanyosh

PRINCIPAL
Sarojini Naidu Vanita Pharmacy Maha Vidyalaya,
Vijayapuri Colony, S.L. Lalaguda, Tarnaka
Secunderabad-500 017.



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Suggestion / Feedback Box Location: Ground Floor near Students Lift



T. Sarathyosh

PRINCIPAL
Sarojini Naidu Vanita Pharmacy Maha Vidyalaya,
Vijayapuri Colony, S.L. Lalaguda, Tamaka
Secunderabad-500 017.



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The Position of Opening and Closing of Suggestion/Feedback Box

A Suggestion Box – Also known as a student suggestion box or suggestion system – is an effective way for higher authority and students to communicate. It allows personnel to submit their ideas, opinions and observations about teaching conditions, policies, processes. It could also be a way to provide anonymous feedback, but if you want to recognize and follow upon the best ideas and feedback, these tools are used in many organizations, including businesses, schools and non-profits.

There are many advantages to both students and higher authority alike. It's a way to provide an outlet to voice their ideas and opinions while feeling utterly secure. You can also use them to build trust between students and higher authority.

Suggestion box come in various shapes and sizes making it easy to find one that suits your organizations unique needs. Some popular types include physical suggestions boxes, suggestion comment cards, suggestions forums, and online suggestion forms and suggestions surveys.

We have only one suggestion box - Physical suggestion box

Physical suggestion box we have placed in ground floor area near students lift, the procedure of opening and closing of suggestion box every week of

DAY	TIME
Monday	10:30 AM To 4:00 PM
Wednesday	10:30 AM To 4:00 PM
Friday	10:30 AM To 4:00 PM

By principal and grievance committee members. If having any grievances means the committee will handle smoothly and sort out that issue within campus only.

T. Sarathyosh

PRINCIPAL
Sarojini Naidu Vanita Pharmacy Maha Vidyalaya,
Vijayapuri Colony, S.Lalaguda, Tamaka
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