



SAROJINI NAIDU VANITA PHARMACY MAHA VIDYALAYA

College for Women Tarnaka, Secunderabad.

(Sponsored by the Exhibition Society,

Affiliated to Osmania University, Approved by PCI

ISO : 9001:2015 Certified Institution

NBA Accredited B.Pharmacy Course

Ref.: SNVPMV/

Date : 14/06/2024

CONSTITUTION OF GRIEVANCES AND REDRESSAL COMMITTEE

Sarojini Naidu Vanita Pharmacy Maha Vidyalaya established the Grievance Cell in March 2018, intending to address the Grievances of students, parents, teaching staff, and non-teaching staff.

Following are the Grievances Redressal Committee members for the Academic year 2024-25.

The Committee members shall resolve and redress the grievances of students, parents, and others concerned as and when required.

GRIEVANCES AND REDRESSAL COMMITTEE MEMBERS

Name	Designation	Position	Signature
Dr. T. Mamatha	Principal	Chairman	
Dr. B. Siva Jyothi	Associate professor	Member-Convener	
Dr. S. Hemalatha	Professor &HOD	Member	
Dr. S. Anuradha Bai	Professor	Member	
Smt. N. Indira Rani	Assistant Professor	Member	

PRINCIPAL

Sarojini Naidu Vanita Pharmacy Maha Vidyalaya
Vijayapuri Colony, S.Lalaguda, Tarnaka
Secunderabad-500 017.

H.No. 12-5-31 & 32, Vijayapuri Colony, Tarnaka, Secunderabad - 500 017. Telangana, INDIA.

Phone : 040-27002221, Mobile : 92480 77972

e-mail : principal@snpvpharmacycollege.com www.snpvpharmacycollege.com



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Minutes of the Meeting - Grievances and Redressal Committee

Date: 14th June 2024

Time: 10 AM to 12 PM

Venue: Faculty Meeting Hall, SNVPMV

Committee Members Present:

- Dr. T. Mamatha, Principal (Chairperson)
- Dr. S. Hemalatha, Professor & HOD (Member-Convener)
- Dr. S. Anuradha Bai, Associate Professor (Member)
- Dr. B. Siva Jyothi, Associate Professor (Member)
- Smt. N. Indira Rani, Assistant Professor (Member)

I. Welcome and Introductions

The Chairperson Dr. T. Mamatha, welcomed all committee members and thanked them for their attendance.

II. Review of Previous Meeting Minutes

- Dr. S. Hemalatha briefly summarized the key points and action items from the previous meeting.

III. Discussion on Mechanism of Redressal of Grievances and Its Regulation

- The committee discussed the existing mechanisms for redressal of grievances within the organization.
- Members shared their insights and experiences regarding the effectiveness of these mechanisms.
- The committee explored potential areas for improvement and discussed the need for clear regulations and guidelines to ensure a fair and transparent grievance redressal process.



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IV. Workshop on First Aid

- The committee discussed the importance of first aid training for all members of the organization.
- It was decided to organize a first aid workshop to equip members with the necessary skills to handle emergencies.

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