



SAROJINI NAIDU VANITA PHARMACY MAHA VIDYALAYA (Co-Ed.)

(Sponsored by the Exhibition Society)

Affiliated to Osmania University, Approved by Pharmacy Council of India, New Delhi
NBA Accredited B.Pharmacy Course - NAAC Accredited with A+ Grade
UGC AUTONOMOUS INSTITUTION

Ref.: SNVPMV/

Date : 14/06/2025

CONSTITUTION OF GRIEVANCES AND REDRESSAL COMMITTEE

Sarojini Naidu Vanita Pharmacy Maha Vidyalaya established a Grievance Cell in March 2018, with the intention of addressing the Grievances of students, Parents, teaching staff, and non-teaching staff.

The following are the members of the Grievances Redressal Committee for the Academic year 2025-2026.

The Committee members shall resolve and redress the grievances of students, parents, and others concerned as and when required

GRIEVANCES AND REDRESSAL COMMITTEE MEMBERS

Name	Designation	Position	Signature
Dr.T. Mamatha	Principal	Chairman	
Dr.B. Siva Jyothi	Asso. Professor	Member-Convener	
Dr. S. Hemalatha	Professor &HOD	Member	
Dr. S. Anuradha Bai	Professor &HOD	Member	
Smt. N. Indira Rani	Assistant Professor	Member	



PRINCIPAL

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SAROJINI NAIDU VANITA PHARMACY MAHA VIDYALAYA

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Minutes of the Meeting-Grievances Redressal Committee

Date: 16th June 2025

Time: 11 AM to 1 PM

Venue: Faculty Meeting Hall, SNVPMV

Committee Members Present:

Dr.T. Mamatha, Principal, Chairperson

Dr.B. Siva Jyothi, Asso. Professor, Member-Convener

Dr. S. Hemalatha, Professor &HOD, Member

Dr. S. Anuradha Bai, Professor &HOD, Member

Smt. N. Indira Rani, Assistant Professor, Member

Agenda

1. Review of the previous meeting.
2. Discussion on the approaches to address the grievance
3. Creating awareness among the students on the usage of social media
4. Creating awareness among the students to approach committee members if a grievance occurs.
5. As our college will become an Autonomous Institution very soon so again we need to reconstitute the committee.

Minutes of the meeting

1. Dr. T. Mamatha, Principal, Chairperson, welcomed all the members and reviewed the previous meeting minutes
2. Dr. B. Siva Jyothi, Associate Professor, Member convener, discussed the agenda points of today's meeting and asked for the opinions of the members to address the grievance.



Dr. B. Siva Jyothi stated that if any case of eve-teasing is reported, it is better to approach the SHE teams to resolve the issue. we need to encourage the students and parents to file a complaint.

Dr. S. Hemalatha said that nowadays, many grievances regarding social media are coming. we should keenly monitor the intensity of grievance. if required, we have to approach the cybersecurity team to resolve the issue.

Dr. S. Anuradha said we need to create awareness among parents also to resolve the grievances at college, social media etc

3. Dr. T. Mamatha said it is necessary to create awareness among students as the grievances related to social media are increasing. Hence requested the member convenor to coordinate with the class instructors and complete the awareness programme on the usage of social media.
4. Smt. N. Indira Rani said it is necessary to create awareness among the students to approach committee members whenever a grievance occurs, whether it is small or big, and needs to be resolved by the committee members immediately.

